

**EXHIBIT A - STATEMENT OF WORK  
REGION IX EDUCATION COOPERATIVE**

**Purpose:**

Provide professional development and technical assistance for schools participating in the teacher evaluation protocols and processes.

**Scope of Work:**

The Contractor shall manage and coordinate, at the direction of the PED Educator Quality Division and with PED approval, professional services contracts and payment for professional services, in accordance with provision XVII of this agreement and as specified:

- 1) develop and execute contractual agreement with Southern Regional Education Board (SREB) to provide, at the direction of PED, regional training support for school administrators and leaders on the teacher evaluation tools, domains and implementation;
- 2) plan with PED staff for trainings for school administrators and leaders to occur between July 2015 and June 2016;
- 3) secure facilities, administer online registration, post materials, and conduct post-evaluations for trainings for school administrators and leaders;
- 4) pay facilities and fees for school administrators and leaders including but not limited to audio-visual, meeting rooms and room setup, and parking;
- 5) facilitate lodging for PED staff and presenters;
- 6) facilitate travel arrangements (mileage reimbursement provided to participants whose duty station is outside a 60-mile radius of the training location at \$0.45 per mile for the round trip);
- 7) provide event coordination as requested by PED;
- 8) provide materials and supplies for participants, as requested by PED, including but not limited to program folders, name tags and sign-in sheets;
- 9) sub-contract with additional consultants, at the direction of PED, to support any facet of the effective teacher/school leader system from July 2015 to June 2016.