

Contractor: REC IX  
LOG # 286

Doc Type: IGA Amendment

### PED INTERNAL ROUTING SHEET

<input type="checkbox"/> CONTRACT	<input type="checkbox"/> JPA	<input type="checkbox"/> MOU	<input checked="" type="checkbox"/> IGA	<input type="checkbox"/> RFP	<input checked="" type="checkbox"/> AMENDMENT
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Program/Bureau Name: Educator Quality	Fund: 79000 @ 79000	Dept. Code: 52200 @ 52710
Project ID:	Bud Ref: 917 @ 52710	Class Code: 1 A0000 @ A0553
Program Manager: Seana Flanagan (Please print)	Phone: 505-827-6503	Contract Amount: \$2,199,960.00 1 400,000   2 1,799,960
Signature: <i>Seana Flanagan</i>	Date: September 6, 2016	

ALL ABOVE INFORMATION MUST BE COMPLETED BEFORE SUBMITTING FOR REVIEW

The New Mexico Procurement Code Regulations (1.4.1 NMAC), Procurement Code (13-1-28 through 13-1-99 NMSA 1978), and Joint Powers Agreement Act (11-1-1 to 11-1-7 NMSA 1978) detail regulations for selecting Professional Service Contractors or entering into Agreements. Prior to processing any contractual document (PSC/JPA), the regulations must be reviewed and all procedures in "contractor selection" must be complied with. In addition, DFA issues a manual that describes the contract approval process.

I have reviewed the attached documents and approve for processing:

PED CIO Review

Contracts Review:

Budget Review:

THE scope of work for this Amendment is too broad and does not address my previous concern. The scope of work and budget need to be much more detailed.

RETAINED PRIOR TO DOCUMENT BEING SENT TO CONTRACTOR FOR SIGNATURE

WORK ONLY UPON RECEIVING PROCUREMENT APPROVAL FROM DFA

WORK PRIOR TO THE CONTRACT/ JPA/MOU/IGA & PURCHASE ORDER BEING APPROVED BY APPROPRIATE PARTIES

log #), insert in purple folder and submit

# using same # as created for Horizon

submit document draft to PED CIO for

il 2.) signed PED Horizon scope of work

Sign: After vendor signs submit complete package to vendor for review. (Note: 3 pages require original signatures. Stamped signatures will not suffice)

After vendor signs submit complete package to vendor for review. (Note: 3 pages require original signatures. Stamped signatures will not suffice)

- ☐ Routing sheet with
- ☐ 4 original contracts
- ☐ Completed Brief -i
- ☐ DFA Agency Certif
- ☐ Signed PED Horiz
- ☐ Approved SHARE re
- ☐ Sole source form (c
- ☐ If you are submittin
- ☐ Campaign Contribut
- ☐ Copy of RFP (if applic
- ☐ Copy of price agreem
- ☐ Affidavit of former en
- ☐ NM Attorney General
- ☐ PERA letter (if contrac

After services have been rendered, the contractor must submit a payment form for review and approval. The Program Manager must submit the payment form to the ASD/Accounts Payable.

I raised concern about that work not addressed

I don't appreciate my concerns being ignored.

*Nathan* 9/2/16  
Assistant Secretary Date:

Date Received: 9/2/16 Approved: 9/2/16

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I don't think that we can name a subcontractor in an IGA. I should read language a subcontractor approval in PER.

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